



# FEDERAL SCHOOL OF SURVEYING, OYO

P.M.B. 1024, OYO, OYO STATE

Website: [www.fss-oyo.edu.ng](http://www.fss-oyo.edu.ng)

Emails: [info@fss.edu.ng](mailto:info@fss.edu.ng) , [registrar@fss-oyo.edu.ng](mailto:registrar@fss-oyo.edu.ng)

## INTERNAL AND EXTERNAL ADVERTISEMENT

### FOR THE POST OF SCHOOL LIBRARIAN

#### INTRODUCTION

Applications are hereby invited from suitable qualified candidates for the position of Librarian of the Federal School of Surveying, Oyo, Oyo State.

#### THE INSTITUTION

The Federal School of Surveying, Oyo is a Tertiary Institution set up primarily to train Professionals, Technologists and Technicians in the field of Surveying and Geoinformatics and other related Programmes for the national economy.

The School, being a pioneer in Surveying Education and Centre of Excellence, its aim is to strive at producing graduates who shall be:

- (a) (i) sound and proficient in the practice of Profession;  
(ii) technically confident such that they can solve any problem confronting them in practice;  
(iii) of high integrity and maintain high ethical standards.
- (b) (i) to encourage its Staff to contribute to learned journals publications and also create an atmosphere conducive to publication to textbooks and reading materials, scientific enquiry and inventions for the greater glory of the School in particular and that of the nation in general.

#### JOB DESCRIPTION

- The School Librarian shall be responsible to the Rector for the overall administration of the School Library.
- The School Librarian is the academic and professional Head of the School Library and is responsible to the Rector for the day-to-day administration and management of the School Library and providing Library and information services for the entire School community.
- By the virtue of his/her position, the School Librarian is a Principal Officer of the School.

#### THE CANDIDATE

- He/she must be able to instill confidence in others and command the loyalty and respect of people, especially the library staff and users.
- He/she must fully understand the complexity of the School System and must be able to effectively utilize its human resource to develop a library system that will fully support the aspirations of the School to attain world class status.
- He/she must be ICT compliant and able to sustain the School's strive towards virtual library applications and platforms.

#### Qualifications and Experience

- Candidate must possess good honours degree from a recognized University and a Master degree in Library and Information Science or its equivalent and must have had not less than fifteen (15) years of relevant postgraduate experience and must show evidence of active research supported by a substantial number of scholarly publications in referred journals.
- He/she must be a certified Librarian with evidence of membership of recognized professional bodies (e.g., Nigerian Library Association (NLA) etc.). Possession of doctorate degree will be an added advantage.
- Applicant must have been a Chief Librarian in a Polytechnic or similar institution for five (5) years and must be computer literate.
- Applicant must not be more than (59) years of age at the time of assumption of duty

#### TERMS OF APPOINTMENT AND CONDITIONS OF SERVICE FOR THE POSITION

The Conditions of Service for the position is the same as obtained in similar tertiary institution in the Country. The appointment is for **a single term of five (5) years**. The salary is consolidated and the appointee shall enjoy benefits of office as may be approved from time to time by the Federal Government and as attached to the office of Principal Officers in the School.

#### Method of Application

Interested applicants should login to [registrar@fss-oyo.edu.ng](mailto:registrar@fss-oyo.edu.ng) and upload their Credentials and Curriculum Vitae (CV) with the giving information in the order listed below:

- Full Name (with surname underlined)
  - Post Applied for
  - Date of Birth
  - Place of Birth
  - Local Government and State of Origin
  - Nationality
  - Permanent Home Address (Not P.O. Box or P.M.B.)
  - Current Postal Address (including GSM number and e-mail address)
  - Number of Children with Names and Ages
  - Institutions Attended with Dates
  - Certificates Obtained with Dates
  - Professional Qualifications with Dates
  - Publications (if any and where applicable) should be scanned and uploaded online
  - Working Experience (General and Specific Experience with Dates)
  - Evidence of Community Service (with dates)
  - Present Employment (showing date and salary)
  - Names and Addresses of three (3) referees who should forward their confidential report directly to([registrar@fss-oyo.edu.ng](mailto:registrar@fss-oyo.edu.ng) and [info@fss-oyo.edu.ng](mailto:info@fss-oyo.edu.ng)).
  - Curriculum vitae to be uploaded must be in MS Word document format.
- Such referees should be able to attest to the applicant's suitability for the position
- Curriculum vitae to be uploaded must be in MS Word document format
- Applications must reach the Registrar not later 42 days from the date of advertisement,

**Note: Applicants must be ready to support every claim with documentary evidence (where applicable) and bring the originals of all their credentials if invited for interview.**

Signed:

**Oyedele, Oyekola Olutayo**

Registrar and Secretary to the Council  
Federal School of Surveying,  
P.M.B. 1024, Oyo, Oyo State